

Government of West Bengal
MAULANA AZAD COLLEGE
8, Rafi Ahmed Kidwai Road, Kolkata 700 013

ACTION TAKEN REPORT

On

PREVENTION OF NOVEL CORONA VIRUS
'COVID-19'



Maulana Azad College

NAAC accredited "A" grade College & DBT Star College with Star Status

8, Rafi Ahmed Kidwai Road, Kolkata-700013, West Bengal, India

Phone : +91 33 2249 3737 / +91 33 2973 0203

Web : www.maulanaazadcollegekolkata.ac.in ♦ e-mail : maulanaazadcollegekolkata@gmail.com



Memo No. 1123

Date: 18/03/2020

To
The Director of Public Instructions,
Government of West Bengal
Higher Education Directorate
Bikash Bhawan
Kolkata-700091.

Sub. *Action Taken Report for creating Awareness and precautionary measures on 'Novel Corona Virus-COVID-19'*

Respected Madam,

Enclosed please find attached Action Taken Report *for creating Awareness and precautionary measures on 'Novel Corona Virus-COVID-19'*

This is for your kind information.

Thanking You.

Yours sincerely


Principal
Maulana Azad College
Kolkata
Principal
Maulana Azad College
Kolkata

MAULANA AZAD COLLEGE

8, Rafi Ahmed Kidwai Road, Kolkata-700 013

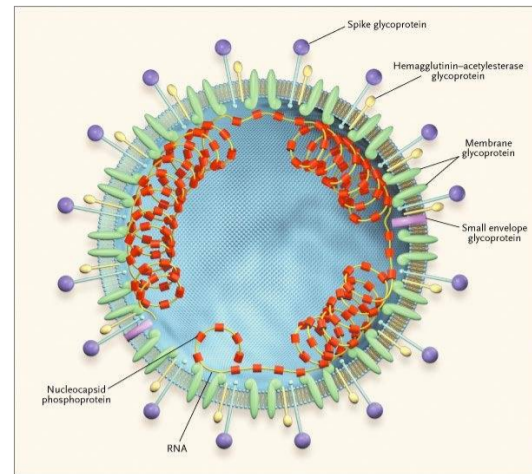
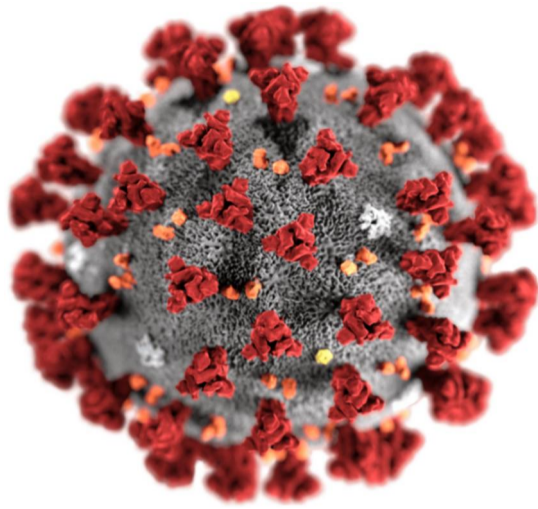
VECTOR-BORNE DISEASES SUBCOMMITTEE TO LOOK AFTER NOVEL CORONA VIRUS

'COVID-19' AWARENESS SINCE 12th MARCH, 2020

Six members team on "Prevention of Dengue and Other Vector-borne diseases Subcommittee" led by Dr. Dipak Kumar Som, Associate Professor, Division of Entomology, PG Department of Zoology and Dr. S. Panda, Associate Professor in the Department of Botany and Health Department of Kolkata Municipal Corporation (KMC) are directed to look after NOVEL CORONA VIRUS "COVID-19" since 12th March, 2020. Members are actively involved to create an awareness for taking preventive measures among students, Faculties and associated staffs of Maulana Azad College, Kolkata and local people in and around Kolkata Municipal Ward No. 52. since 12th March, 2020. Following works were carried out inside Maulana Azad College and Baker Govt. Boys' Hostel Premises. **DISPLAYING BIG BANNERS AND POSTERS INSIDE FRONT GATE OF THE CAMPUS OF BOTH COLLEGE & BAKER GOVT BOYS' HOSTEL FOR CREATING AWARENESS & PRECAUTIONARY MEASURES BEFORE GETTING INFECTIONS.**

TO KEEP OUR COLLEGE & BAKER GOVT HOSTEL CAMPUS SAFE FOLLOWING PRECAUTIONARY MEASURES ARE TAKEN: -

1. VISITORS/OUTSIDERS ARE STRICTLY RESTRICTED TO ENTER INTO THE CAMPUS TILL 15TH APRIL, 2020 (Except in case of urgent work and with permission by the Principal).
2. STAFFS AND OTHER PERMITTED VISITORS ARE SANITIZED THEIR HANDS AT THE GATE DURING ENTRY AND EXIT. ALCOHOLBASED HAND SANITIZER PREPARED BY CHEMISTRY DEPARTMENT IS PROVIDED TO THE STAFFS & PERMITTED VISITORS.
3. NON-TEACHING STAFFS (GR-A, B, C & D) ARE ALREADY REDUCED BY 50% ON WEEKLY ROTATION BASIS TO CONTINUE THE WORK RELATED TO TRANSFER OF FUND, CLEARING OF BILLS AND OTHER INTERNAL FINANCIAL WORKS ETC. DUE TO THE CLOSING OF FINANCIAL YEAR.
4. TEACHERS ARE INSTRUCTED TO CONTINUE TEACHING FROM THEIR HOME THROUGH ONLINE CLASSES ON SKYPE, GOOGLE CLASS ROOM, EXTENDING THEIR LINK TO WHATSAPP GROUP, MIND MAPPING, MOODLE ETC. TILL 15th APRIL, 2020 (ALREADY INITIATED BY MOST OF THE DEPARTMENTS SINCE 16th MARCH, 2020).
5. DAILY CLEANING AND SANITIZING ALL CLASS ROOMS, OFFICES, VERANDA, FRONT & BACK SIDES BY THE TRAINED CLEANING STAFFS ON WEEKLY ROTATION BASIS.
6. HOLDING OF MEETINGS, ORGANIZING SEMINARS, TALKS, TEACHING RELATED TO ANY KIND OF GATHERING ARE STRICTLY PROHIBITED IN THE CAMPUS TILL 15TH APRIL, 2020.
7. **DISPLAYING BIG BANNERS AND POSTERS INSIDE FRONT GATE OF THE CAMPUS OF BOTH COLLEGE & BAKER GOVT BOYS' HOSTEL FOR CREATING AWARENESS & PRECAUTIONARY MEASURES BEFORE GETTING INFECTIONS.**
8. INSTRUCTIONS ARE GIVEN NOT TO HANDLE PHYSICAL FILES, INSTEAD COMPUTER-BASED E-FILES ARE INTRODUCED FOR BILLING ETC.
9. **DISTRIBUTING LEAFLETS (Both English & Bengali versions) AMONG COMMON PEOPLE INCLUDING STAFFS & STUDENTS TO CREATE AWARENESS AND TAKING IMMEDIATE PREVENTIVE MEASURES---AN INITIATIVE BY DBT-STAR COLLEGE PROGRAMME.**
10. REGULAR INVESTIGATION BY THE MEMBERS OF SUBCOMMITTEE ON NOVEL CORONA VIRUS '**COVID-19**' & OTHER VECTOR-BORNE DISEASES".
11. SECURITY & GATEKEEPERS ARE PROVIDED MASKS & SANITIZERS.
12. CLASSES ARE SUSPENDED TILL 15th APRIL, 2020 and STUDENTS ARE INSTRUCTED TO FOLLOW ONLINE CLASSES ON SKYPE LESSON, GOOGLE CLASS ROOM, MIND MAPPING, MOODLE & COLLEGE WEBSITE UPLOADED MATERIALS BY THE TEACHERS IN ADDITION TO GIVING ALL RELEVANT INFORMATION RELATING TO ACADEMIC INTEREST.
13. STUDENTS ARE INSTRUCTED TO CONTACT TO THEIR RESPECTIVE TEACHERS BY GIVEN MOBILE PHONE OR BY E-MAIL WHEN THEY NEED TO INTERACT A SPECIFIC TOPIC.
14. HOSTEL BORDERS ARE ALREADY VACATED HOSTEL and LEFT FOR THEIR HOME [except one outer state candidate for whom special arrangement and special care have been taken since 16th March, 2020, but who in the meantime left for his home yesterday].
15. LARVICIDES SPRAYING BY KMC NOMINATED SKILLED TECHNICIAN IN AN INTERVAL OF EVERY SEVEN DAYS ON EVERY TUESDAY [INSIDE & OUTSIDE MAULANA AZAD COLLEGE & BAKER GOVT HOSTEL PREMISES].
16. REGULAR GARBAGE CLEANING BY THE COLLEGE CLEANING STAFF IN AND AROUND MAULANA AZAD COLLEGE CAMPUS & BAKER GOVT. HOSTEL.



NOVEL CORONA VIRUS-COVID-19 [Source: <https://www.en.wikipedia.org>]

PRINCIPAL'S NOTICE DATED: 15TH MARCH, 2020 [SUNDAY]

MAULANA AZAD COLLEGE, KOLKATA
NOTICE
No. 258
Dated : 15.03.20

In compliance of the Press Release from the Hon'ble Chief Minister, West Bengal (No. 85-SSE/20 Dated 14.03.2020 ,followed by the notifications of the Principal Secretary, Govt. of West Bengal (No. 86/1(3)-SSE/20 Dated 14.03.2020) and the Registrar of the University of Calcutta, with a view to take precautionary measure to check the spread of COVID-19 ,it is notified for all concerned that :

The college will remain closed from 16th. March 2020 to 31st. March 2020 and thus all classes, examinations, seminars, workshops, cultural Programmes etc. will remain suspended from 16th. March 2020 to 31st. March 2020.

Teachers are advised to make necessary arrangements for Skype lesson, uploading of study material to website etc. during the aforesaid period; they should be available as and when required.

However the office of the College will remain open as usual for its internal work during the period.

The College Hostel will remain closed from 16th. March, 2020 to 31st. March, 2020. Hostel Boarders are asked to vacate their rooms by 16th. March, 2020.

Next notification will be issued on 31.03.2020 in the College Website.
All concerned are requested to go through the website notification time to time and act accordingly.


Principal
Maulana Azad College
Principal
Maulana Azad College
Kolkata

MAULANA AZAD COLLEGE
8, Rafi Ahmed Kidwai Road, Kolkata-700 013

Government of West Bengal

PRESS RELEASE FROM HON'BLE CHIEF MINISTER, WEST BENGAL

In view of the evolving situation on the spread of Novel Corona virus (COVID - 19), the advisories issued by WHO, UN and Central Government and as a matter of abundant precaution to check its spread in the State of West Bengal, it has been decided that all Government, Government-aided, private educational institutions - Schools, Colleges, Universities, Madrasahs, SSK/MSK will remain closed from 16 March, 2020 to 31 March, 2020 in public interest. The internal examinations of these institutions will also remain suspended during the said duration.

However, the Board Examinations would be held as per schedule.

No. 85-SSE/20

Dated: 14.03.2020

Government of West Bengal
Department of School Education
Bikash Bhavan, 6th floor
Salt Lake City, Kolkata-700091

No.: 86-SSE/20 Date: 14/03/2020

From: Manish Jain,
Principal Secretary to the Govt of West Bengal

To: 1. President, West Bengal Council of Higher Secondary Education
2. President, West Bengal Board of Secondary Education
3. President, West Bengal Board of Primary Education

Sub: Suspension of Classes to combat spread of Novel Corona Virus (COVID-19)

Sir/Madam,

Kindly find enclosed herewith a copy of Press Release issued by the Hon'ble Chief Minister, Government of West Bengal vide No. 85-SSE/20 dated 14.03.2020 on the subject for your kind perusal.

You are requested to kindly advise all the institutions under your control accordingly. You are also requested to recommend similar action to all un-aided institutions under your control.

This may be treated as extremely urgent.

Encl: as stated Yours faithfully,

Sd/
(Manish Jain)
Principal Secretary to the Govt of West Bengal

No.: 86/1 (3)-SSE/20 Date: 14/03/2020
Copy forwarded for kind information and necessary action to:

1. Addl Chief Secretary/Pr Secretary/ Secretary,Department with a request to issue similar instructions to schools/colleges/University under your jurisdiction.
2. Vice Chancellor,University. ALL
It is requested that all Colleges under your control may also be advised accordingly.
3. Chief Executive Officer, Council for the Indian School Certificate Examinations / Secretary, Central Board of Secondary Education. He/She is requested to kindly advise all schools under his/her jurisdiction for taking similar suitable steps.

Encl: as stated

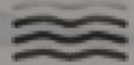
(Manish Jain)
Principal Secretary to the Govt of West Bengal

BIG BANNER DISPLAY IN THE MAIN ENTRANCE OF THE COLLEGE BUILDING



8, Rafi Ahmed Kidwai Rd, Taltala, Kolkata, West Bengal 700013, India

Kolkata
West Bengal
India



31°C

88°F

2020-03-18(Wed) 12:52(pm)





CORONA VIRUS

(COVID-19)

Do not panic unnecessarily and do not spread rumours
Government of West Bengal is dedicated to fighting this viral infection

Symptoms of Novel Corona virus 2019 (COVID-19) infection

This viral infection has symptoms similar to Flu, like:



1 Fever



2 Cough



3 Difficulty in breathing

To protect yourself and others, follow the instructions below:

Do's ✓



1 Wash your hands at regular intervals with soap and water or alcohol-based handrub. Wash your hands even if they are visibly clean.



2 While coughing or sneezing, cover your nose and mouth with your upper sleeve or handkerchief or tissue.



3 Throw used tissue in a closed bin immediately after use.



4 Avoid being in a crowd or large gatherings.



5 If you feel unwell (fever, cough and difficulty in breathing), see a doctor. While visiting a doctor, cover your nose and mouth with mask or cloth.



6 In case you feel unwell, self-quarantine yourself at home for 14 days. Stay at home, in isolation in a separate room. (Home isolation)

Don'ts ✗



1 If you are suffering from fever and cough then do not go near anyone.



2 Do not touch your eyes, nose and mouth.



3 Do not spit in public.



For detailed information, call State Government's helpline number:
03323412600, 1800313444222

Health & Family Welfare Department, Government of West Bengal

Printed at: Saraswa

MAULANA AZAD COLLEGE
8, Rafi Ahmed Kidwai Road, Kolkata-700 013
BANNERS DISPLAYED OUTSIDE THE MAIN ENTRANCE OF THE COLLEGE



GATEKEEPER WEARING MASK



**A DBT STAR COLLEGE INITIATIVE
LEAFLETS ALREADY DISTRIBUTED TO COMMON PEOPLE**



Awareness & Outreach Programme on Corona Viral Disease An initiative of DBT Star Status College

Prevention is the best approach. Don't panic, don't hear rumours only follow the Guidelines circulated by the World Health Organization (WHO), to prevent and combat corona viral disease

WASH YOUR HANDS

- Wash your hands with soap and running water when hands are visibly dirty
- If your hands are not visibly dirty, frequently clean them by using alcohol-based hand rub or soap and water.

WASH YOUR HANDS

- after coughing or sneezing
- when caring for the sick
- before, during and after you prepare food
- before eating
- after toilet use
- when hands are visibly dirty
- after handling animals or animal waste

PROTECT OTHERS FROM GETTING SICK

- Avoid close contact when you are experiencing cough and fever
- If you have fever, cough and difficulty breathing seek medical care early and share previous travel history with your healthcare provider

PROTECT OTHERS FROM GETTING SICK

- When coughing and sneezing cover mouth and nose with flexed elbow or tissue
- Throw tissue into closed bin immediately after use
- Clean hands with alcohol-based hand rub or soap and water after coughing or sneezing and when caring for the sick

CIRCULATED FOR GENERAL PUBLIC INTEREST BY

MAULANA AZAD COLLEGE
8 Rafi Ahmed Kidwai Road, Kolkata 13

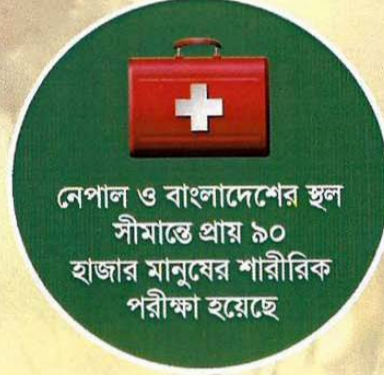
(ENGLISH
VERSION)

LEAFLETS ALREADY DISTRIBUTED TO COMMON PEOPLE
(BENGALI VERSION)



করোনা ভাইরাসে আতঙ্কিত হবেন না
গুজবে কান দেবেন না, প্রতিষেধক হিসাবে নিজের ও পরিবারের
পরিছন্নতার অপর জোর দিন
বিশ্ব স্বাস্থ্য সংস্থা (WHO) দ্বারা জারি করা, নির্দেশিকা মেনে চলুন

করোনার বিপদ সম্পর্কে রাজ্যবাসী যাতে সচেতন হন, সেই লক্ষ্যে রাজ্যসরকার সর্বক্ষণের জন্য
হেল্পলাইন চালু করেছে। তার দুটি নম্বর হল ০৩৩ - ২৩৪১ ২৬০০ এবং ১৮০০৩১৩৪৪৪২২২।
করোনা নিয়ে কারও প্রশ্ন থাকলে সংশ্লিষ্ট নম্বরে ফোন করলেই সাহায্য মিলবে।



DON'TS

- *Don't panic. Not every fever is because of the corona virus. Panic will give rise to more panic.*
 - *Don't try self-medication (Always consult a Doctor).*
- *Avoid touching your eyes, nose and mouth with unwashed hands.*
 - *Avoid contact of people who are sick.*
- *Don't spit on the road. Keep your surroundings as clean as possible.*
 - *Avoid crowded places*

CIRCULATED FOR GENERAL PUBLIC INTEREST BY
MAULANA AZAD COLLEGE
8 Rafi Ahmed Kidwai Road, Kolkata 13

BASED



ALCOHOL
HAND

MAULANA AZAD COLLEGE

8, Rafi Ahmed Kidwai Road, Kolkata-700 013

**SANITIZER PREPARED BY THE DEPT. OF CHEMISTRY, MAULANA AZAD COLLEGE,
KOLKATA ON 17th MARCH, 2020**



MAULANA AZAD COLLEGE

8, Rafi Ahmed Kidwai Road, Kolkata-700 013

OFFICIALS FROM NEW MARKET POLICE STATION PRESENTED WITH THE 'ALCOHOL BASED HAND SANITIZER' PREPARED BY CHEMISTRY DEPARTMENT OF MAULANA AZAD COLLEGE & 'LEAFLETS FOR GENERATING PUBLIC AWARENESS TO FIGHT COVID-19' BY THE PRINCIPAL ON 18/03/2020



DURING THE PREPARATION OF ALCOHOL BASED HAND SANITIZER IN THE CHEMISTRY LABORATORY, MAULANA AZAD COLLEGE



FACULTY MEMBER OF THE COLLEGE USING THE LAB MADE HAND SANITIZER ON 18/03/2020



OFFICE STAFF OF THE COLLEGE USING THE LAB MADE HAND SANITIZER ON 18/03/2020



অনন্দবাজার পত্রিকা কলকাতা শুক্রবার ২০ মার্চ ২০২০
XXCE

স্যানিটাইজার তৈরি করছে দুই শিক্ষা প্রতিষ্ঠান

মধুমিতা দত্ত

করোনাভাইরাস সংক্রমণের ভয়ে বিশেষজ্ঞেরা বারবার স্যানিটাইজার দিয়ে হাত পরিষ্কার করতে বলছেন। কিন্তু এই আতঙ্কের আবহে বাজার থেকে স্যানিটাইজারই উধাও। পাড়ার দোকান থেকে চাঁদনি, বড়বাজারের পাইকারি বিক্রেতা— সকলেই মুখের উপরে জানিয়ে দিচ্ছেন, স্যানিটাইজার নেই। কেউ কেউ দোকানে বিজ্ঞপ্তি দিয়েছেন, ‘স্যানিটাইজার নেই’। এই পরিস্থিতিতে কলেজের সকলের ব্যবহারের জন্য মৌলানা আজাদ কলেজের রসায়ন বিভাগের তিন শিক্ষক বানিয়েছেন স্যানিটাইজার। একই জিনিস তৈরি করছে রাজ্য প্রযুক্তি বিশ্ববিদ্যালয়ও (ম্যাকাউট)।

মৌলানা আজাদ কলেজে স্যানিটাইজার ইথাইল বানানো হচ্ছে ইথাইল অ্যালকোহল (৭০ শতাংশ), সংক্রামক শক্তিনাশক গ্লিসারিন ও সুগন্ধি দিয়ে। বানাচ্ছেন রসায়নের শিক্ষক শুভদীপ সামন্ত, প্রবীরকুমার দাস ও অম্বরীশ রায়। শুভদীপবাবু জানান, বিষয়টি প্রথম মাথায় আসে কলেজের অধ্যক্ষ শুভাশিস দত্তের। অধ্যক্ষের কথায়, “কোনও বাণিজ্যিক উদ্দেশ্যে নয়। কলেজের ছাত্র ও অন্যদের যাতে কাজে লাগে, সেই জন্যই স্যানিটাইজার তৈরি করা হয়েছে।” কলেজ এটি তৈরি করছে জেনে অনেকেই চাইছেন। বিকাশ



■ মৌলানা আজাদ কলেজে তৈরি হওয়া স্যানিটাইজার দেখাচ্ছেন অধ্যক্ষ। নিজস্ব চিত্র

ভবনে এক বাস্ক পাঠানো হয়েছে। কলকাতা পুলিশের কয়েক জন অন্য দরকারে কলেজে এসেছিলেন, তাঁদেরও দেওয়া হয়েছে।

অধ্যক্ষ জানান, প্রথমে ভ্যানিলা সুগন্ধি দেওয়া হয়েছিল। কিন্তু সেটা অনেকের পছন্দ নয়। তাই পরে দেওয়া হয়েছে সিট্রোনেলার গন্ধ। তিনি বলেন, “পরিস্থিতি সম্পর্কে সচেতন হতেই হবে। কলেজে এখন ছুটি। কিন্তু যাঁরা আসছেন, তাঁদের যে-কোনও বিভাগে ঢোকান আগে সাবান দিয়ে হাত ধুতে বলা হচ্ছে।” করোনা নিয়ে সচেতনতা বাড়ানোর জন্য বাংলা ও ইংরেজি ভাষায় প্রচারপত্র তৈরি করা হয়েছে। কলেজের আশপাশে সাধারণের মধ্যে তা বিলি করা হচ্ছে।

মৌলানা আজাদ কলেজের পাশাপাশি রাজ্য প্রযুক্তি বিশ্ববিদ্যালয়ও তৈরি করছে স্যানিটাইজার। বাজারে স্যানিটাইজারের আকাল হলেও সাময়িক ভাবে তাঁদের প্রতিষ্ঠান যাতে কিছুটা সামাল দিতে পারে, তাই উপাচার্য সৈকত মিত্র নিজে উদ্যোগী হয়েছেন এ বিষয়ে। তিনি জানালেন, প্রাথমিক ভাবে ম্যাকাউটের কর্মীদের স্যানিটাইজার দেওয়া হচ্ছে। শীঘ্রই সাধারণ মানুষকে বিনামূল্যে তা দেওয়া হবে। উপাচার্য বলেন, “বিশ্ববিদ্যালয়ের হরিণঘাটা ক্যাম্পাসে জরুরি ভিত্তিতে এই স্যানিটাইজার তৈরি হচ্ছে। সাধারণ মানুষ যাতে এটি সব সময়ে হাতের কাছে পান, সেই চেষ্টা আমরা করছি।” ইতিমধ্যেই কর্মীদের মাস্ক দিয়েছে ম্যাকাউট। পাশাপাশি চলছে সচেতনতার প্রচার।

তবে কলকাতা বা প্রেসিডেন্সি বিশ্ববিদ্যালয়ের এখনও স্যানিটাইজার তৈরির পরিকল্পনা নেই। এ কথা জানিয়েছেন কলকাতা বিশ্ববিদ্যালয়ের রসায়নের বিভাগীয় প্রধান ছন্দা মুখোপাধ্যায় এবং প্রেসিডেন্সির রসায়ন বিভাগের প্রধান গান্ধী কর। ভেবজ আবির তৈরি করে খ্যাতি পেয়েছে যাদবপুর বিশ্ববিদ্যালয়ের কেমিক্যাল ইঞ্জিনিয়ারিং বিভাগ। সহ-উপাচার্য চিরঞ্জীব ভট্টাচার্য জানান, ওই বিভাগ ও রসায়ন বিভাগে স্যানিটাইজার তৈরির পরিকল্পনা থাকলেও ছুটি পড়ে যাওয়ায় আপাতত তা বাতিল করা হয়েছে।

SPRAYING LARVICIDES BY KMC TECHNICIAN INSIDE & OUTSIDE
MAULANA AZAD COLLEGE PREMISE

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